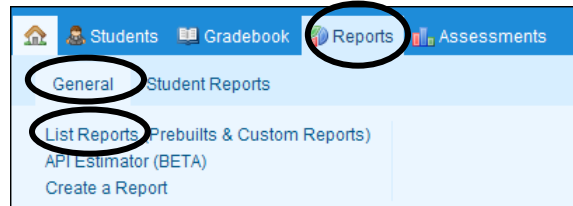


Illuminate Generating Pre-Built Reports

❖ FINDING/OPENING PRE-BUILT REPORTS

1. On the Main Navigation Bar, select the **Reports** tab.
2. On the Sub-Navigation Bar, select the **General** tab
3. Select the **List Reports** link.



Reports Create a Report

Author	Type	Tags			
Me	Custom Report	AMAO	AYP	CAHSEE	CELDT
Others	Prebuilt Hidden Custom Report	CMA cahsee status math roster	CST cluster scores multiyear special education	ELA course percent proficient student list	by student ela pivot table

Update

Displaying 1 to 25 of 25 Search Show 25

Hide?	Duplicate	Type	Title	Description	Author	Last Modified	Delete
		Prebuilt	CST/CMA Cluster Scores - Teacher List by Course	This report provides detailed data for each teacher reported by course. Multiple options exist for this report to display student scores or student scores compared to course average, state minimally proficient, or state minimally advanced.	Illuminate	September 20, 2011	
		Prebuilt	CST/CMA Cluster Scores - Student List by Course	This report provides detailed data for each student, reported by course. Multiple options exist for this report to display student scores or student scores compared to course average, state minimally proficient, or state minimally advanced.	Illuminate	September 19, 2011	
		Prebuilt	API Estimator ^{BETA}	Estimate Base and Growth Academic Performance Index.	Illuminate	September 12, 2011	
		Prebuilt	Student Profile	A PDF containing a customized Student Profile report for each of the selected students.	Illuminate	September 12, 2011	
		Prebuilt	CST Percent Proficient	A simple user based report to display the distribution of student proficiency levels. This report breaks down all 5 levels as well as a simple proficient/not proficient count.	Illuminate	August 15, 2011	

4. Click on any report title to **open** it.

Note: If you have a lot of reports in your list, use the Filters at the top of the screen to filter for the report you need. You can filter by year, grade, type, sub-type, and/or subject. The more filters you apply, the fewer reports will display. After applying the filters, click **Update** to update the list of assessments.
5. Choose the specifics of your report

Academic Year: <input type="text" value="2011-2012"/>	Select Site: <input type="text" value="Fedde Middle School"/>	Select a Department: <input type="text" value="English"/>	Test Year: <input type="text" value="2010-2011"/>	Select Subject: <input type="text" value="ELA"/>	Select Test: <input type="text" value="Grade 6 ELA"/>	Report Type: <input type="text" value="Scores"/>	* Gender: <input type="text" value="All"/>
* Ethnicity: <input type="text" value="All"/>	Race: <input type="text" value="All Students"/>	* Special Ed: <input type="text" value="All students"/>	* Socio Economic: <input type="text" value="All Students"/>	English Proficiency: <input type="text" value="All Students"/>	Results to Report: <input type="text" value="CST"/>		

* Demographic filters only operate on current year data.

or

Depending on the report you select, you will see a variety of drop-down menus from which you can make more specific selections to narrow down the results contained in the report. You may get as specific as you like. Work left-to-right, as sometimes your selections populate other drop-down menus to the right of them.

- **Academic Year** refers to the school year when students are sitting in your classroom(s), whereas **Test Year** refers to the year when students took the selected test.
- After you are pleased with your selections, click **Run Report**.
- If you get a message “**Report Empty**”, go back up to the selection menu and make sure there is something selected in each area then run the report again.
- Reports can be exported as PDF's, Word, or Excel documents.

Download to: 